

RAFHAA PRIVACY NOTICE

The General Data Protection Regulation (GDPR) is EU legislation that came into effect on 25th May 2018. It very clearly sets out the ways in which the privacy rights of every EU citizen must be protected and the ways in which a person's 'Personal Data' can and cannot be used. It places the onus on the person or organisation that uses a person's information to comply with the legislation and to demonstrate compliance. On 1st January 2021, at the end of the transition period EU GDPR will no longer apply to the UK, as it is an EU Regulation. However, the UK Government intends to incorporate the GDPR into UK data protection law; hence UK GDPR.

The RAFHAA respects members' privacy and we will only use personal information in the way described in this notice.

The RAFHAA is the data controller for the purpose of the General Data Protection Regulation and the Data Protection Act.

Collecting Members' information

The RAFHAA collects members' names, addresses, post codes, email addresses, telephone numbers and brief details of their RAF service. The number of tickets desired is also collected for those who participate in the 500 Club.

Using Members' Information

The RAFHAA uses members' information when they first apply to become a member of the RAFHAA and then to administer and renew their club membership and provide them with member benefits and event information and for mailing magazines, the 500 club lottery and to purchase RAFHAA merchandise. The information is used in these ways to fulfil the RAFHAA's contract with members.

HMRC requires Gift Aid declarations to be kept by the RAFHAA for six years.

The RAFHAA will not sell members' information to another organisation.

Sharing Members' Information

Information from Members' Gift Aid declarations is submitted annually to the HMRC tax office to reclaim Gift Aid funding.

Winners of the 500 Club lottery are published on the RAFHAA website and in the Haltonian magazine.

The RAFHAA will not share members' information with any other third parties unless legally obliged to do so.

RAFHAA Website

The RAFHAA website does not publish personal information unless given permission.

The RAFHAA website might contain links to other websites such as online entries' sites.

RAFHAA Archived Records

The RAFHAA's Archived Records are "Official Records" and are maintained on behalf of the Ministry of Defence. The records carry personal data and information and are stored and maintained in accordance with the guidelines laid down by The National Archives.

Security of RAFHAA Member's Information

Members' information is held securely by the RAFHAA. All reasonable steps are taken, with place appropriate security measures in place, to protect members' information.

RAFHAA Members' Rights

- Members are entitled to a copy of the information the RAFHAA holds about them, and to ask us to correct any inaccuracies.
- Members may ask RAFHAA to stop using their information, and to delete it.
- Members are asked to contact the RAFHAA's General Secretary if they are concerned with the way their information is looked after or processed.
- If members do not receive a satisfactory response, they may make a complaint to the Information Commissioner (www.ico.org.uk).